From employee to manager

Successful entry into the new leadership role

Seminar objective

In this seminar, you will become familiar with the most important aspects of the new supervisor role: You will change your role from colleague to leader. You will receive practical suggestions for defining your own leadership position. Essential aspects of your leadership behavior will be elaborated and clarified using practical examples. With this training, you will successfully transition from your role of colleague to a this of a supervisor.

Seminar content

Tasks and objectives of the new leadership role:

- The new role of the supervisor: Design options and personal development
- The most important leadership styles: Getting to know instruments and using them in a targeted manner
- Find your personal leadership style
- What makes a good leader?
- Control and trust in leadership: New tasks as a supervisor
- Personality training and self-discovery

Role change towards being an executive:

- Important communication and optimization tasks of a manager
- How do I conduct an employee discussion? How do I evaluate employees?
- Dealing with generational differences in the team
- Delegating to long-term team members and setting goals
- Developing and expanding the leadership position

Team development: successful teams that are ready to perform:

- How do I motivate my employees to perform at their best?
- Raising awareness in the event of a leadership problem
- How do I promote team spirit and efficiency?
- How do I develop young leaders?

Dealing with difficult situations:

- Conflict management and conflict resolution
- How do I act when an employee questions my leadership role?
- Own development areas and weak points

Methodology

Practice examples Supervision Facilitated discussion Short trainer inputs Exchange of experiences and discussion Case studies

Target audience

The seminar from employee to manager is aimed at future managers and all those with management responsibility who wish to successfully change roles from employee to superior.

Course ref.

F2000

Participants

not more than 9 participants

Schedule

1. Day: 10:00 - 17:00
2. Day: 09:00 - 16:00

Location & dates

Online seminar

17.06.2024 – 18.06.2024
02.09.2024 – 03.09.2024
21.11.2024 – 22.11.2024
09.01.2025 – 10.01.2025
06.02.2025 – 07.02.2025
17.03.2025 – 18.03.2025
16.06.2025 – 17.06.2025
01.09.2025 – 02.09.2025
10.11.2025 – 11.11.2025

Münster

13.05.2024 – 14.05.2024
05.08.2024 – 06.08.2024
12.08.2024 – 13.08.2024
23.09.2024 – 24.09.2024
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16.12.2024 – 17.12.2024
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15.12.2025 – 16.12.2025

Hamburg

29.04.2024 – 30.04.2024
03.06.2024 – 04.06.2024
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Berlin

13.06.2024 – 14.06.2024
02.09.2024 – 03.09.2024
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Hannover

08.07.2024 – 09.07.2024
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Leipzig

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Kassel

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Cologone

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Frankfurt am Main

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Nuremberg

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Stuttgart

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Munich

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Vienna

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Zurich *

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Fee

1.150,00 € (ex. VAT)
1.368,50 € (inc. VAT)

* Fee Zurich:
1.600,00 CHF

Included in the price: Working documents, certificate of participation, lunch and coffee breaks.

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Ich melde mich/Wir melden uns zu folgender Veranstaltung an:

1. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung | Seminarcode

Ort | Termin

2. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung | Seminarcode

Ort | Termin

Firmendaten/Rechnungsempfänger

Firma

Rechnung (Name)

Straße/Nummer

PLZ/Ort

Telefon/Fax

Branche

Datum

Anzahl der Mitarbeiter in Ihrem Unternehmen

Kundennummer

Anmeldebestätigung (E-Mail)

Unterschrift