

# Presentation Skills Training

## Seminarziele

The training is an ideal platform for everyone who wishes to practice major presentation techniques. Methods for the preparation and conduct of an effective presentation are illustrated. Each participant is given the opportunity to practice the existing presentation techniques as well as to enlarge her skill set by new techniques.

## Programminhalte

- Preparation of a skillful presentation
- 6 rules which make the presentation a success
- Important tools to visualize content
- Presentation structure and content
- How to convince the audience
- Main stylistic devices for a presentation
- Initiation and control of group discussions
- Main techniques of argument and reply to objection during presentations
- Presentation closure
- Presentation wrap-up/Lessons learned
- "Practise makes perfect" – Every participant is given extensive opportunities for practicing presentations during the course of this training

## Methodik

Targeted exercises, presentation simulation, trainer-input, individual and group feedback

## Zielgruppe

The training addresses upper and middle management from corporates of all sizes and industries as well as management from the financial and public sectors.

## Kundenstimmen

„Sehr nette und kompetente Trainerin, die sehr individuell auf die Seminarteilnehmer eingegangen ist.“

*T. Michel, Trilux GmbH & Co. KG*

„This has been an excellent training on Presentation Skills!“

*K. Ratcliffe, Mars GmbH*

## Seminarcode

ENG8004

## Teilnehmer

maximal 9 Personen

## Seminarzeiten

Day 1: 10:00 am - 5:00 pm

Day 2: 9:00 am - 4:00 pm

## Ort & Termine

### Münster

25.08.2022 – 26.08.2022

### Frankfurt am Main

29.11.2021 – 30.11.2021

28.04.2022 – 29.04.2022

28.11.2022 – 29.11.2022

## Seminargebühr

980,00 € (zzgl. MwSt.)

1.166,20 € (inkl. MwSt.)

Price includes comprehensive training documents, coffee and tea, and lunch.

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## Ja, ich/wir buche(n) folgendes Seminar:

Seminartitel		
Termin	Seminarort	
1. Teilnehmer/in	Funktion	E-Mail
2. Teilnehmer/in	Funktion	E-Mail

## Ja, ich/wir buche(n) das Aufbauseminar gleich mit:

Titel		
Termin	Ort	
1. Teilnehmer/in	Funktion	E-Mail
2. Teilnehmer/in	Funktion	E-Mail

## Rechnungsanschrift

Firma	Ansprechpartner	
Funktion	Abteilung	
Straße/Hausnummer	PLZ/Ort	
Telefon/Telefax	E-Mail	

Datum/Unterschrift