



Presentation Techniques

Seminar objective

The ability to present your ideas is one of the most important skills in order to succeed in a professional environment. This training will help you to improve these skills by providing the ideal methods for presenting and delivering your presentations most effectively. Participants have the opportunity to learn how to be more convincing and confident while presenting to hook their audiences, leaving a lasting impression.

Seminar content

Creating better presentations:

- Important visualising presentation tools
- Preparation of a convincing presentation
- 6 rules for a successful presentation
- Presentation structure and content
- Body language and self confidence

Presenting with confidence:

- How to convince your audience
- Main stylistic devices for a presentation
- Initiation and control of group discussions
- Main techniques of argument and reply to objection during presentations

After the presentation:

- Presentation closure
- Presentation wrap-up / lessons learned

Practice makes perfect:

- Video feedback
- Every participant has extensive opportunities for rehearsing presentations during the course of this training

Methodology

Targeted exercises Presentation simulation Trainer-input Individual and group feedback

Target audience

The presentations skills training addresses upper and middle management from corporates of all sizes and industries as well as management from the financial and public sectors.

Course ref.

ENG8004

Participants

not more than 9 participants

Schedule

Day 1: 10:00 am - 5:00 pm

Day 2: 9:30 am - 4:00 pm

Location & dates

Münster

25.08.2025 – 26.08.2025

24.08.2026 – 25.08.2026

Frankfurt am Main

27.11.2025 – 28.11.2025

27.04.2026 – 28.04.2026

26.11.2026 – 27.11.2026

Fee

1.200,00 € (ex. VAT)

1.428,00 € (inc. VAT)

Price includes comprehensive training documents, coffee and tea, and lunch.



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Ich melde mich/Wir melden uns zu folgender Veranstaltung an:

1. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung Seminarcode

Ort Termin

Firmendaten/Rechnungsempfänger

Firma

Rechnung (Name)

Straße/Nummer

PLZ/Ort

Telefon/Fax

Branche

Datum

2. Teilnehmer

Name/Vorname

E-Mail

Mobilnummer

Veranstaltung Seminarcode

Ort Termin

Anzahl der Mitarbeiter in Ihrem Unternehmen

Kundennummer

Anmeldebestätigung (E-Mail)

Unterschrift